

Birthday Party Itinerary

Before the Party

Two weeks before the birthday party the Birthday Party Coordinator will contact each party to confirm all details within this document. On the week (Monday to Saturday) before the party, the birthday leaders will call to discuss the timeline of the party, along with the types of games, activities, and decorations that will be provided on the day of.

On the Day of the Party

You and your family are welcome to arrive 15 minutes prior to your birthday party, and you have 15 minutes after the party to pack everything up. When you arrive, all the tables, chairs and decorations that we provide will be set up.

Once you arrive, the room will be decorated with balloons, streamers, tables and chairs will be set up depending on the amount of adults/ children attending, along with two leaders to help with preparation, games, and supervision. 35-45 minutes (depending on the needs of the party) will be spent in 1/3 of the gymnasium with the leaders facilitating games. The remaining time spent in our party room for food (no alcohol is permitted), and cake.

Your room will have the following

- 2 tables for food and drinks
- 2 tables for the Children
- Preschool chairs
- Adult chairs

The above information accommodates up to 25 children and 5 adults comfortably. Our party room, under the Fire Code Regulations of British Columbia, holds a maximum of 40 guests, but exceeding 30 guests is not recommended for the comfort of all participants.